



SUN CITY LINCOLN HILLS ASTRONOMY GROUP BYLAWS as of JANUARY 1, 2018

ARTICLE I. NAME

The name of this group is the Lincoln Hills Astronomy Group, hereinafter referred to as "LHAG".

ARTICLE II. PURPOSE

The purpose of the LHAG is to provide a forum for Sun City Lincoln Hills Community Association (SCLHCA) residents who have a common interest in astronomy. Members will formally meet and exchange ideas and information about astronomy and its related sciences; hear speakers talk on various topics; use the resources of SCLHCA; actively participate in community astronomy events; plan and participate in field trips; and assist others in learning about the many facets of astronomy.

The LHAG is not organized and shall not be operated for pecuniary gain or profit. No part of the assets of the LHAG shall directly profit any private individual, LHAG general member or LHAG Steering Committee (SC) member.

ARTICLE III. MISSION

The LHAG aims to stimulate an interest in the science of astronomy; nurture an ongoing desire by members to understand the cosmos; provide opportunities to observe the universe; and share in the joy and beauty of astronomy.

ARTICLE IV. GOVERNANCE

The LHAG will conduct its business and activities in full compliance with the SCLHCA governing documents, including the SCLHCA Information & Guidelines Handbook. The LHAG is managed by the SC, consisting of five members voted into office by the general membership. The SC determines the priorities and order of business of the LHAG and oversees the general course of its operations and any established special Interest groups. The SC members vote for the Chairperson of the committee.

The Policies and Procedures concerning the business of the LHAG are established and maintained by the SC as an addendum to these bylaws. The Policies and Procedures document does not require review and/or approval by the SCLHCA.

ARTICLE V. SPECIAL INTEREST GROUPS

The LHAG may incorporate Special Interest Groups (SIGs) that focus on specific aspects of Astronomy and its related sciences. Members of these SIGs must have good standing as members of the LHAG organization. Technical Advisors manage the SIGs and are responsible to maintain the groups in good standing under the direction of the SC. All meetings and activities of the SIGs must be scheduled and approved by the SC.

ARTICLE VI. MEMBERSHIP

LHAG membership is open only to SCLHCA residents who maintain their membership in LHAG through annual dues. Non LHAG members may attend a maximum of three meetings of the LHAG and/or SIGs to determine if they are interested in membership. The value for annual dues will be established by a majority vote of the LHAG Steering Committee. Membership status shall be maintained using the official membership application, meeting sign-in and membership renewal rosters.

ARTICLE VII. MEETINGS

The SC schedules meetings of the LHAG and its SIGs. Notice of LHAG, its SIGs and SC meetings will be made available to the general membership and SCLHCA residences through club email lists and the LHAG website.

ARTICLE VIII. RECORDS AND REPORTS

1. The LHAG SC is responsible for internal financial transactions and records, including any tax responsibilities if applicable, and has the responsibility to report appropriate financial business to its members.
2. All LHAG governing documents, including any meeting minutes and financial records, must be available for review by any LHAG member in good standing.
3. Meeting roster and minutes will be maintained for a period of three (3) years.
4. Financial records will be maintained for a period of seven (7) full years prior to the current year.
5. The LHAG will maintain a current list of at least two LHAG contacts with phone numbers and email addresses and submit it to the SCLHCA Room Booking and

LHAG Coordinator.

6. Any list or database containing LHAG member information shall not be used for commercial, political, or personal purposes not related to the business of the LHAG.

ARTICLE IX. LHAG DISSOLUTION

If the LHAG dissolves, all remaining assets will be either returned to LHAG members or donated to a charitable organization. Dissolution will not be initiated until all outstanding debts are satisfied.

ARTICLE X. AMENDMENTS

Bylaw amendments must be approved by the LHAG general membership prior to being submitted to the Community Organizations Committee (CCOC) for review and recommendation to the SCLHCA Board of Directors for approval. The bylaws will become effective following approval by the SCLHCA Board of Directors.

Date of LHAG Approval: _____

Date of CCOC Review: _____

Date of Final Review and Approval by the SCLHCA Board of Directors: _____